

## **Personal Information Protection Policy**

NEO THAI ASIA Co., Ltd. (hereinafter referred to as "the Company") has been contributing to the realization of today's advanced information and communication society by providing more and more companies with inexpensive and beneficial systems and high quality communication means in the field of IT (InformationTechnology). The rapid development of the information society has led to an era in which a large amount of diversified information is processed quickly, and the protection of personal information has become a socially important issue. We recognize that the personal information we collect through our business activities is one of our most important assets, and we declare our commitment to the appropriate handling and protection of personal information in accordance with the following policy.

### **Compliance with laws and regulations regarding the protection of personal information**

We will comply with all laws and regulations regarding the protection of personal information and will handle personal information appropriately.

### **Acquisition of personal information**

When acquiring personal information, we will make every effort to clarify the purpose of use and will do so in a lawful and fair manner.

### **Use of personal information**

The personal information acquired will be used only for the purpose of use indicated at the time of acquisition, or within the scope reasonably related to that purpose, and only to the extent necessary to carry out the business.

### **Joint use of personal information**

In the event that we share personal information with a third party or entrust the handling of personal information to a third party, we will supervise the joint use of personal information and the third party to ensure that it is used appropriately.

### **Provision of personal information to third parties**

Except as required by law, we will not provide personal information to third parties without the prior consent of the individual concerned.

**Management of personal information**

We make every effort to keep personal information accurate and up-to-date, and we have established a system for the proper handling and management of personal information, and we implement necessary and appropriate information security measures to prevent the loss, alteration or leakage of personal information.

**Disclosure, correction, suspension of use and deletion of personal information**

If you request us to disclose, correct, stop using or delete your personal information, we will do so in accordance with the law, provided that we are able to confirm that the request has been made by you.

**Establishment of compliance program**

In order to implement this Privacy Policy, we have established a compliance program, which we will implement through training and education to ensure that all employees are aware of the program, and we will maintain the program in the best possible condition through continuous improvement.